



Letter of Authorization for Automotive Services

Company Name

Address

City, State Zip

Phone Number

Fax Number

E-mail Address

Accounts Payable Manager

Phone Number

Ext.

Account Terms: Net 30

By signing this agreement, the customer authorizes and agrees to pay for automotive repair charges requested by company representatives within 30 days of the invoice date.

Print Name

Title

Authorized Signature

Date

Thank you for choosing Richardson Auto Care. Our business is built on integrity, quality, and customer service.